



MINCHINBURY PUBLIC SCHOOL

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Principal: Rebecca Webster

2022 Recipient of The Secretary's Award for School Achievement

NO MORE PAPER NOTES

Dear families,

In 2023 we are changing the way we communicate with families. We will no longer send notes home in paper format with students. This decision has been made for a number of reasons, including:

- Feedback from families about notes not making it home.
- The opportunity for our school to reduce the amount of paper it uses.
- Parents/carers being able to fill permission slips in and having the option to pay online via a secure link.
- No need for students to return permission notes or money to school as everything will be done online.

The first notes we are sending home are a Breakfast Club Parent / Carer Volunteers Expression of Interest and a Homework note. This will be emailed this week. We will email this to the main family email address that you have given us when you enrolled your child at Minchinbury Public School. You may have already received emails from us to this address over the past year. If you do not receive this email by the end of the week, please do the following:

- Check your junk mail / spam folder to see if the note is there.
- If you have checked and still do not have the note, please return this note, filling in your preferred email below. We will check this against the email address we have on record.
- If you receive the note, but would like it sent to another email address, please return this note, filling in your preferred email below.

Please use the following email address to email online permission slips and notes:

Student Name: _____ Class: _____

Preferred email: _____

Parent/carer name: _____ Parent/carer signature: _____

Parent/carer contact number: _____ Date: _____

If you have any questions, please do not hesitate to contact the office on 9832 1488

Thank you for your ongoing support.

Rebecca Webster
Principal

At Minchinbury Public School we are a motivated and respectful community of learners.